

**FOXTAIL PINES OA**  
**2<sup>st</sup> Quarter Board Meeting Minutes**  
**April 20, 2019 - 10AM to Noon**

Northwest Fire Protection District Station 2

**I. CALL TO ORDER**

**a. Roll Call / Establish a Quorum**

**i. Board Members Present**

1. Janine Snyder, President
2. Rob Martinelli, Treasurer
3. Keith Emerson, Secretary
4. Catherine Green, At Large  
Note: John Davis has passed away.

**ii. Owners Present**

1. Roger Nybert Lot 295
2. Julie McCallum

**iii. Other Guests**

**b. Changes or Additions to the Agenda**

- i. Stocking the pond will be put under new business.

**c. Approval of Minutes from the January 19, 2019 Meeting**

- i. Minutes already approved by email as approved minutes were needed to open the bank account. All members voted unanimous approval; the last vote came in on February 5, 2019.

**II. REPORTS**

**a. Treasure's Report / Financial**

- i. "Profit and Loss Statement" Approval: We've been receiving reports quarterly, which will continue. Rob investigated changing one heading on the "Profit and Loss Statement" but was told that the heading was part of the canned software and could not be changed. Move to approve the Profit and Loss statement for first quarter 2019, motion by Rob, second Keith. Approved 4-0-0

- ii. Billing Issue and Late Fees: Should we waive late fees associated with the billing issues? General consensus that the answer is “yes.” Rob will work with DJ and also verify that Alpine Bank and Square D are in sync.
- iii. Aging: The aging report shows that there are a few lots where the owners are in arrears for over \$500, FPOA’s policy<sup>1</sup> point for filing a lean. Rob will get with DJ, go through the aging report and contact those owners owing over \$500.

b. Architectural Review (Janine & Rob, with Julie as the new volunteer)

- i. Janine still does not have the permit application reports from the county.
- ii. 175 Vine: A single story ranch house with one car garage. Rob and Janine reviewed and approved the house. Janine will contact the owner.
- iii. 2025 Coil Drive: A single story house, 1200 ft<sup>2</sup>, has been reviewed and approved.
- iv. 2155 Bluestem: The contractor has been contacted and was not aware that he had to have a review. It appears the design does meet our requirements so no action will be taken. Janine has taken the liberty of contacting the person who filed a complaint about the project and has let them know that we are taking no further action.
- v. Had a request to approve a dish for internet service. The architectural committee does not need to approve.

c. Weed Control

- i. The next few weeks are an excellent time to do the burn near the dam and Janine will coordinate the burn with the fire department. Rob and Keith volunteered to help Janine if they’re available on the date chosen.
- ii. Goats (Adam Susic) will be brought in for the wet side of the dam around May or June. They can not be used on the dry side due to our previous spraying.

- d. Janine will put out a blast on Constant Contact and post signs at the pond prior to the burning.

III. Website

- i. Catherine volunteered to coordinate any website changes with Brandon.

b. Communications / Correspondence

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<sup>1</sup> The Board policy on arrears was adopted on 11/9/2013. The policy is posted on the FPOE web site.

- i. DJ has been passing information received on the website contact report to Board members rather than it going directly to gmail. He distributes or directly responds. DJ is not charging for this service. The Board decided to not change that arrangement at this time.

- c. Lower Sacramento Creek Reservoir Company - No report

- i. Keith has sent a note to Bill Blatchley telling him of John's death and requesting further documents, meeting notices, etc. be sent to him. Keith volunteered to take John's place. With that comes the water correspondence with Aaron Ladd (attorney). There was some question about the pond being conditional versus absolute use. Janine suggested Keith contact Aaron.

#### IV. OLD BUSINESS

- a. Covenant Enforcement

- i. Janine has put the covenant form on the web site.

- b. Trash and Slash Day

- i. Keith had taken over from John but Catherine volunteered to **coordinate July 13 slash day**. It would be preferred by CUSP if we have 18 people (6 hours). Rob has set up August 24<sup>th</sup> and confirmed with CUSP but we may cancel if not enough people sign up. Rob felt that the homeowner was encouraged to help but did not need to volunteer.
- ii. **Trash day will be Saturday July 20**. Janine to coordinate with the landfill and Julie volunteered to coordinate with owners and be present that day.

- c. Road Improvement Project Update

- i. Janine indicated that our attorney has sent a letter to Tom Eisman with the county but has not received a response.
- ii. Janine will have our lawyer write a note that we can put on the website about the situation.
- iii. Ehrin will also be asked to write a follow-up letter to the county.

#### V. NEW BUSINESS

- a. Vacant Board Position

- i. Potential candidates expressing interest for the temporary position from the last vacancy include:
  - 1. Julie McCallum

## 2. Ehrin Penix

- ii. Motion to add Julie to replace John on the Board as an at-large member until the annual meeting. Motion by Rob, Catherine seconded. Approved 4-0-0. Note: Temporary positions such as this one will not be a signatory on the account.
- iii. The term for the interim appointment is until the annual meeting of the FPOA. At that time both these two temporary positions and Rob's current position will be open for election.

### b. Moving Bank Account

- i. Alpine Bank account has been set up through Andi Nicholson at the bank.
  - ii. Janine will check on keeping the Safe Deposit Box at our current bank.
  - iii. Discussion of a motion made at the last meeting. Motion made in January to remove Trent Green and Kyle Sandersen from list of Owners with access to our safe deposit box at TBK Bank; to be replaced by Janine Snyder and Rob Martinelli. Motion in January by Rob, seconded by John Davis. Approved: 4-0-0 at that time.
- c. Pond stocking will take place twice, in May and just before the annual meeting in August. Grass carp will be included again. Janine will coordinate.

VI. ADJOURN - Motion: Janine, second, Keith. 4-0-0