

FOXTAIL PINES OA
1st Quarter Board Meeting Minutes - Approved
January 19, 2019 - 10AM to Noon
Northwest Fire Protection District Station 2

I. CALL TO ORDER

a. Roll Call / Establish a Quorum

i. Board Members Present

1. Janine Snyder, President
2. John Davis, Vice-President
3. Rob Martinelli, Treasurer
4. Keith Emerson, Secretary
Note: Tammy Devine has resigned

ii. Owners Present

1. Catherine Green, lots 155, 156, 157, 158 cgreen303@gmail.com

iii. Other Guests

b. Changes or Additions to the Agenda

c. Approval of Minutes from the October 13, 2018 Meeting

- i. October 13, 2018 Motion: Keith, Seconded: John, Approved 4-0-0

II. REPORTS

a. Treasure's Report / Financial

- i. The end of year Budget shows an actual loss of \$5,993.81, less than anticipated. There were some questions about the accounting for the Special Assessment for the Lower Sacramento Creek Reservoir. John Davis will check further. We'll hold off on approval of the balance sheet for end of year until John has resolved the questions.
- ii. Motion to approve the end of year profit and loss statement. Motion: Rob, Second: Keith, Approved 4-0-0
- iii. At the last meeting we agreed to approve the contract for Overlode and that has been completed. The clause to permit them to directly access our account to debit their monthly bill was deleted before signing.

b. Architectural Review

- i. Janine has not received information on new construction permits from the county and so does not have a report.
- ii. There's an open question from a member on whether 2155 Bluestem Way was approved? The answer is that it has not been submitted to us and the builder seems to ignore that step. Janine will send a letter to the builder and the lot owner and also notify the person sending who sent in the question. During discussion it was noted that according to Park County regulations structures have to be a minimum of 20' off the lot line. There are no equivalent driveway requirements.
- iii. Another homeowner question dealt with slash piles. As far as slash piles, there's nothing specific in our covenants that address those piles. We'll be notifying lot owners of future chipping dates. Janine will have a note put on the website reminding people that chipping will be available next summer.
- iv. The Architectural Committee is made up of Janine, John and Rob. Incoming communications related to the Committee are to be copied to all three, then Janine will respond.

c. Weed Control

- i. Janine suggests the same plan this year, including the burn in the spring. Goats (Adam Susic) will be brought in for the wet side of the dam around May or June. They can not be used on the dry side.
- ii. Janine will call the fire department for burn permits and coordinate the weed control burn.

d. Website

- i. Brandon has been requested to remove Tammy's name from the website.
- ii. John will send a copy of our water decree to Brandon for posting.
- iii. John will send a note to Brandon to post about the website now accepting payments. He will also request that Brandon move the meeting minutes to the meeting minutes tab on the website.

e. Communications / Correspondence

- i. John to check with Brandon and make sure everything goes to our FPOA gmail address except what DJ needs for his information.

f. Lower Sacramento Creek Reservoir Company - No report

III. OLD BUSINESS

a. Covenant Enforcement

- i. Park County has been notified of the shipping container on Coil and is handling removal. Other than during construction Park County requires 160 acres and be zoned agricultural before you're allowed to have a shipping container.
- ii. Camping trailers have to have a camping permit from the county. If they are on vacant land they need to be moved every 6 months unless there's an active building permit. If there's a dwelling on the land they are allowed to be stored indefinitely.
- iii. Dwellings must be a minimum of 600 square feet and a width of at least 7'. So "tiny houses" are not allowed. If on wheels they are considered to be a trailer and fall under camping regulations.
- iv. Janine to send the Board the referenced land use regulations and have them put on the website.

b. Road Improvement Project

- i. Ehrin sent a letter to the county attorney. He was told by Park County's Tom Eisman that we couldn't get a permit because they are in the midst of changing permits and will not let us apply under the old permit. The county's attorney is looking at the problem. We need the LID permit application before we can move forward.
- ii. The thought is that Tom would prefer to hand the entire project off to the FPOA and we can't live with that.
- iii. Janine will ask Ehrin to write a couple of paragraphs about the situation for the web site and look at posting Ehrin's email to the county as well.

IV. NEW BUSINESS

a. Re-Appointment of Officers

- b. Because Tammy Devine resigned from the Board we need to restate and vote on all the positions again.

Appointment of Officers:

Nomination was made and seconded for Janine Snyder to serve another term as President. Approved 3-0-1 (for / against / abstention)

Nomination was made and seconded for John Davis to serve another term as Vice President. Approved 3-0-1

Nomination was made and seconded for Keith Emerson to serve as Secretary. Approved 3-0-1

Nomination was made and seconded for Rob Martinelli to serve as Treasurer. Approved 3-0-1

Tammy Devine has resigned as Member-At-Large. The position will be filled by a temporary Board appointment.

c. Vacant Board Position

- i. Note: Whoever fills this temporary vacancy will not be a signatory on the account.
- ii. The term for the interim appointment is until the annual meeting of the FPOA. At that time both this position and Rob's current position will be open for election.
- iii. Potential candidates expressing interest for the temporary position include:
 1. Catherine Green (cgreen303@gmail.com)
 2. Julie McCallum
 3. Ehrin Penix
- iv. After Board discussion a motion a motion was put forward to accept Catherine as our interim Board member to fill Tammy's position as Member at Large. Motion: Rob, Second: John, Approved 4-0-0

d. Moving Bank Account

- i. Keith passed out DJ's information on what needs to be done to move our banking to Alpine Bank in Breckenridge
 1. Minutes stating that Overlode Inc is allowed to open the bank account at Alpine Bank on behalf of the Board. Motion: Keith, Second: Rob, Vote: 4-0-0 (yes, no, abstain)
 2. Minutes stating who will be signers on the account AND who will have online banking access.
 - a. Janine Snyder, President - signer and on-line access
 - b. John Davis, Vice-President - signer
 - c. Robert Martinelli, Treasurer - signer and on-line access
 - d. Keith Emerson, Secretary - signer
 - e. Donald Jones (on behalf of Overlode Inc) - on-line access but not a signer
Motion: Keith Second: Janine, Vote: 4-0-0
 3. Individuals or a volunteer will need to drop off new customer information form at the bank.
 4. Once notified by Overlode that the bank account has been opened the individual Board members will need to stop by the bank, show their driver's license and sign the signature card.

5. DJ is authorized to cut a check for a nominal amount needed to open the new account. Motion passed 4-0-0
6. Keith to send draft meeting notes around for comments, then vote to approve these minutes.

ii. Safe Deposit Box

1. The Board agreed to keep the safe deposit box at the current bank assuming that we will be allowed to considering the account is moving to Alpine Bank.
2. Motion to remove Trent Green and Kyle Sandersen from list of Owners with access to our safe deposit box at TBK Bank; to be replaced by Janine Snyder and Rob Martinelli. Motion: Rob, Second: John Approved: 4-0-0

iii. Constant Contact

1. Constant Contact emails to a distribution list. Catherine will take over the job.
2. Janine will instruct DJ to import the latest email addresses to the database, Janine will add a few more she has, and then Catherine will take it from there.

e. Chipping

- i. Rob will schedule a date in August, John will schedule a June date. Both will coordinate and have dates for board approval at the next meeting.
- ii. Slash and Trash day will be set at the April quarterly meeting.

V. ADJOURN - Motion: Rob, Second: John, Approved 4-0-0